

# Christian Relief Services Charities

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December 4, 2006

Bryan L. Krizek  
*Chief Executive Officer*

To whom it may concern:

Please accept the following letter of recommendation for Mr. Justin Holtzman. As the CEO of Christian Relief Services Charities, I worked closely with Justin during his one year appointment as Information Automation Project Manager. He was hired to migrate our administrative operations from a traditional paper based system to a digital web-based centralized platform to support operations spanning over 7 states and 12 remote offices.

Working closely with upper management and the various department heads he quickly assessed the Organization's needs, and analyzed the information developing a detailed and structured project plan based on clearly defined objectives. His comprehension and attention to everyone's needs from the stakeholders to the end users guaranteed the deployment of a system that would be readily adopted throughout the entire Organization.

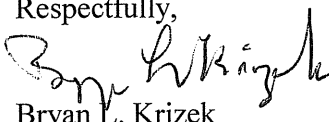
He can relate to people in many ways and on many levels, and he demonstrated those skills on a daily basis acting as a liaison between the various department head's and the IT staff. He collaborated with each department to restructure and streamline administrative processes; in turn he worked side by side with the IT staff to incorporate each initiative into an integrated technical solution.

Additional responsibilities Justin performed as Project Manager included the official documentation of multiple program processes and procedures, web development, creation of procedure and help manuals, system testing and evaluation, and end user training. Justin did what he had to do to ensure the project's success.

The branded D3 (Digital Document Delivery) system deployed on-time and delivered more functionality than was originally planned. The system is nothing less than a total success saving considerable time and money – providing the Organization more resources to fulfill our charitable mission.

In closing Justin is a resourceful, creative, and solution oriented team player who takes pride in his work. He is an extremely quick learner who is not shy to take the lead in a new challenge. On a personal level he is a very positive person who is sincere and good natured.

I can confidently recommend Justin; he would be a tremendous asset to any company.

Respectfully,  
  
Bryan L. Krizek  
Chief Executive Officer



christianrelief.org



indianyouth.org



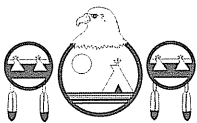
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